

# Spring GradFest 2017

## Monday 30 October

10.00-10.50 am

**Jon Harding & Ian Wright: Welcome and opening address** (followed by morning tea)

*Central Library, Undercroft, Room 101*

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10.50-11.10 am

*Morning tea: Undercroft 101*

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11.10-12.00 pm

**Jane Maidment: Applying for research ethics approval**

*Central Library, Undercroft, Room 101*

Assoc. Professor Jane Maidment will briefly discuss the ethical considerations inherent in conducting research. She will then outline in more detail the key processes needed to apply for ethical approval at the University of Canterbury to conduct research. Participants will have opportunity to ask questions about their own research and making applications for ethics approval

**Dirk Pons: Proofreading v content editing: Never let your proof-reader do these three things**

*Central Library, Level 2, Room 210*

Your written thesis needs to be understandable, or you are going to have a hard time from the examiners. You may need a proofreader to help with the language. What can you legitimately ask a proofreader to do? More importantly, how do you prevent undermining the integrity of your work if the proof reader takes it too far? In this presentation I will explain the difference between proofreading and content editing. I will help you understand what is different about the help you can ask from proofreaders vs. your supervisors. I'll also share some tips on how you can manage your thesis writing work to get the most out of the limited time you have with your supervisor.

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12.00-1.00 pm

*Lunch break*

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1.00-1.50 pm

**Daniel Stouffer: Becoming an academic: everybody goes through s\*\*t**

*Central Library, Undercroft, Room 101*

Have you ever wondered what your supervisor struggled with as a graduate student? What they struggle with now? Modelled after the 'Growing up in Science' series at New York University, this talk is not about science, but about becoming and being a scientist. I will share relevant parts of my life story and journey to the position I hold today, with a focus on the struggles, failures, doubts, detours, and weaknesses that don't show up in my official bio or CV.

## **Jacqueline Tither: Writing a thesis proposal (quantitative research)**

*Central Library, Level 3, Room 388*

Tips for writing a good proposal for research in the sciences with explanations of the different elements that may be needed.

## **Judith Coullie: Writing a thesis proposal (qualitative research)**

*Central Library, Level 3, Room 308*

Tips for writing a good proposal with explanations of the different elements that may be needed. This session will focus on Arts/Humanities proposals.

**2.00-2.50 pm**

## **Mushtak Dawood: Using technology to enable your research**

*Central Library, Undercroft, Room 101*

UC provides students access to a number of software applications that can be used as enablers in your research. In this hands-on workshop we will explore what is available, how to access what is available, and consider the ways these could be used to support your research activities.

## **Nick Scullin & Dave Lane: Word for long documents**

*Central Library, Level 2, The Den (Arrive in good time. Seating limited.)*

Preparing a long document such as a thesis usually requires Microsoft Word's advanced features. In this hands-on session you will learn how to set up a customised style sheet, how to create a table of contents, and much more.

**3.00-4.00 pm**

## **Welcome Social**

Shilling Club

Sponsored by PGUCSA.

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## **Tuesday 31 October**

**10.00-10.50 am**

## **Jon Harding: Preparing for fieldwork**

*Central Library, Undercroft, Room 101*

This session will work through how to plan and conduct fieldwork. We will discuss the things you need to know including among other things: planning your field trip, field intentions, risk planning, issues with fieldwork abroad, health & safety, using field assistance, using the University field stations.

## **Judith Coullie: The publication process**

*Central Library, Level 3, Room 308*

How would you go about submitting your research to a journal for publication?

This session will cover the following topics:

- choosing a journal
- structuring and editing your submission
- understanding the process
- responding to referees' recommendations

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**10.50-11.10 am**

***Morning tea: Undercroft 101***

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**11.10-12.00 pm**

## **Bryce Williamson: Preparing for the oral exam**

*Central Library, Undercroft, Room 101*

In this session we will discuss the rationale behind the exam, we will walk through the examination and how to prepare for it. We will discuss tips for success, how to handle examiners' comments, and how decisions are made.

## **Kerry Gilmour: Keeping current**

*Central Library, Level 3, Room 388*

In this session you will learn how to use RSS feeds and email alerts to keep up to date with key journals and new research in your subject field.

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**12.00-1.00 pm**

***Lunch break***

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**1.00-1.50 pm**

## **Jon Harding: Giving a research presentation**

*Central Library, Undercroft, Room 101*

In this session we will discuss how to design a good research or conference presentation. We will look at tips for speaking, slide design and look at good and bad slides and dos & don'ts. It will be entertaining!

## **Kerry Gilmour: NVivo for literature reviews**

*Central Library, Level 2, The Den (Arrive in good time. Seating limited.)*

This is an introductory session to the NVivo qualitative analysis software and how it can assist with your literature review. The principles taught in this session can also be applied to survey/interview analysis.

## **Meg Upjohn: LinkedIn for postgrads**

*Central Library, Level 3, Room 388*

LinkedIn is a powerful career networking and job hunting tool. Learn how to set up a LinkedIn profile, keep up-to-date with people, organisations and news in your professional interest area, and develop your career potential through relevant online networks.

**NB: Please join LinkedIn before you come: <https://www.linkedin.com/> and bring a laptop or other internet enabled device so you can edit your profile during the workshop.**

**2.00-2.50 pm**

**Jacqueline Tither: Critical reading and note-taking (quantitative research)**

*Central Library, Undercroft, Room 101*

Pick up some tips for reading critically, analysing the structure and argument in academic writing, and taking notes effectively and efficiently.

**Judith Coullie: Critical reading and note-taking (qualitative research)**

*Central Library, Level 3, Room 308*

Pick up some tips for reading critically, analysing the structure and argument in academic writing, and taking notes effectively and efficiently.

**Elena Moltchanova: How to plan for statistics in your thesis**

*Central Library, Level 3 Room 388*

Many thesis projects include data collection and analysis. In this session we will talk about proper planning for data collection and statistical analysis for your thesis. We will explain how to set a proper research question, how to plan data collection, how to choose a suitable method of analysis, and how to avoid common pitfalls.

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**Wednesday 1 November**

**10.00-10.50 am**

**Elizabeth Lochhead: Thesis structure and planning**

*Central Library, Level 3, Room 308*

This session covers strategies for structuring and planning a thesis, beginning with the importance of identifying a clear research objective. Students will learn about the relationship between the different parts of a thesis.

**Pinelope Zaka & Pam Grant: Turnitin**

*Central Library, Level 2, The Den (Arrive in good time. Seating limited.)*

Did you know that you can submit your research to the plagiarism-checking system Turnitin at any point in the PhD process? This hands-on session will show you how Turnitin works and outline some problems you may face in the submission process.

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**10.50-11.10 am**

***Morning tea: Undercroft 101***

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**11.10-12.00 pm**

**Catherine Febria: Electronic networking**

*Central Library, Level 3, Room 308*

The online landscape can be an overwhelming place for a postgraduate student. From Facebook to YouTube, ResearchGate to LinkedIn, website design to Twitter, understanding the various options and purposes in academic research and networking can take some time. In this workshop, we discuss the most common tools and trends and hear examples of how UC researchers are making the most of the various tools.

**Jessica Ritchie: Writing in your own words**

*Central Library, Undercroft, Room 101*

This workshop will help you to write about other people's ideas in your own words. Students will learn a process for summarising short texts and develop skills for effective summarising through practical exercises.

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**12.00-1.00 pm**

**Lunch break**

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**1.00-1.50 pm**

**Dave Petrie: Career options for postgraduates**

*Central Library, Undercroft, Room 101*

An interactive seminar that will enable students to: discover the career options they have, identify their career objectives and how to achieve them, enhance their career decision-making skills, learn about the skills and attributes employers look for in hiring postgraduates, and reflect on their skill development through their degree programme and other activities.

**Jonie Chang & Sarah Beaven: Culture map: Navigating cross-cultural communication**

*Central Library, Level 3, Room 308*

This interactive session will explore the potential challenges in cross-cultural communication with a particular focus on patterns of communication behaviour.

**2.00-3.50 pm**

**Dave Petrie and Jessica Ritchie: Psychometric testing (2 hours)**

*Central Library, Undercroft, Room 101*

Approximately 70% of larger organisations and 40% of smaller organisations use assessment centres and/or psychometric testing in their graduate and postgraduate recruitment. The Academic Skills Centre, in conjunction with Careers, Internship & Employment, is providing an interactive workshop on this topic for postgraduates. Find out some tips on how to succeed in doing psychometric testing and learn how to successfully participate in an Assessment Centre to maximise your success in getting the job you want!

**Elizabeth Lochhead: Punctuation (2 hours)**

*Central Library, Level 3, Room 308*

Clear written communication requires correct punctuation. This workshop addresses some common causes of confusion, including when to use commas, colons and semicolons.

## Thursday 2 November

10.00-10.50 am

### **Rachel Wright: Developing entrepreneurship**

*Central Library, Level 3, Room 308*

This session will provide a brief introduction on how to commercialise new ideas or research, including what commercialisation support is available to students at UC and a quick overview of Intellectual Property.

### **Jessica Ritchie & Janette Nicolle: Literature reviews**

*Central Library, Undercroft, Room 101*

This session introduces students to the role of the literature review in a thesis. It includes strategies for evaluating and synthesising literature, and advice on how to plan and structure a review.

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10.50-11.10 am

*Morning tea: Undercroft 101*

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11.10-12.00 pm

### **Dave Lane: EndNote for PC & Mac**

*Central Library, Level 2, The Den (Arrive in good time. Seating limited.)*

This session will cover the basics of EndNote bibliographic management software to enable you to manage your references efficiently.

### **Janette Nicolle & Margaret Paterson: Introduction to the Sage research methods**

*Central Library, Level 3, Room 388*

Qualitative and quantitative methods primarily for the social sciences.

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12.00-1.00 pm

*Lunch break*

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1.00-1.50 pm

### **Philip Schluter & Anton Angelo: Publishing research and co-authorship**

*Central Library, Undercroft, Room 101*

This presentation provides practical tactics for deciding what journals and publishers to approach to publish your work, and how to write and collaborate effectively in order to get it accepted.

### **Soar advisors: Let's SOAR together: Peer support**

*Central Library, Level 3, Room 308*

The SOAR advisors are PhD students who offer their fellow postgraduate students peer support in research and other matters during their thesis journey. The SOAR team comes from diverse countries, backgrounds and disciplines and is here to help you succeed! This session is intended to introduce you to the SOAR team and experience how SOAR advising works. For more information about SOAR, visit <http://www.canterbury.ac.nz/postgraduate/phd-and-doctoral-study/soar-advisors/>

**2.00-2.50 pm**

**Janette Nicolle: Getting the best out of Google Scholar**

*Central Library, Level 2, The Den* (Arrive in good time. Seating limited.)

This workshop will help you to use Google Scholar more effectively to find scholarly articles. You will learn about using advanced search, cited references, setting up alerts, accessing full-text and creating and saving citations. You will also learn how to create your own Google Scholar profile..

**2.00-3.50 pm**

**Dave Petrie and Jacqueline Tither: Writing CVs and cover letters (2 hours)**

*Central Library, Undercroft, Room 101*

The Academic Skills Centre, in conjunction with Careers, Internship & Employment, is providing a CV and cover letter writing session for postgraduates. Learn to write a cover letter that is appropriate, clearly-written and free of grammatical errors and pick up tips for proof-reading your own CV and cover letters. There will be an opportunity to talk with a Career Consultant or Learning Advisor about your own CV and cover letters.

**Friday 3 November**

**10.00-10.50 am**

**Julie Wuthnow: Writing a coherent thesis: Key strategies**

*Central Library, Undercroft, Room 101*

The strategic use of linking and structuring tools such as transitions, paragraphing, and signposting is essential for producing a unified and coherent thesis. This session will show you how.

**Mary Boyce: Biculturalism in Aotearoa New Zealand and at UC: How this affects my research?**

*Central Library, Level 3, Room 308*

In the session we will explore bicultural competence and confidence in research practice in Aotearoa New Zealand and indigenous communities internationally. We will explore some of the key ideas raised by Linda Tuhiwai Smith in her classic text *Decolonizing Methodologies: Research and Indigenous Peoples*. We will think about our own norms and concepts of knowledge. There will be ample opportunity to ask any questions you have about Māori language, customs and protocols.

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**10.50-11.10 am**

***Morning tea: Undercroft 101***

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**11.10-12.00 pm**

**Catherine Moran: Dealing with problems in supervision**

*Central Library, Undercroft, Room 101*

We will explore issues in supervision that present challenges to students. Scenarios that might arise in student-supervisor relationships are explored in an interactive session.

## **Elena Moltchanova: Statistical analysis: How to get started**

*Central Library, Level 2, Room 210*

If the last time you've encountered statistics was several years ago, and you vaguely remember that p-values are important and that Excel is not the best software to perform your analysis in, then this session might help. We will take a quick look at some of the software available for statistical analysis and briefly discuss pros and cons of each. We'll also discuss resources available to upgrade your statistical knowledge. Finally, we will take a look at some basic exploratory data analysis techniques and consider the general overview of statistical modelling and hypothesis testing to figure out if, when and how are the p-values important.

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**12.00-1.00 pm Friday BBQ Lunch sponsored by PGUCSA ([Okeover lawn](#))**

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